



ACCESS Center Name and Gender Change A-Z

PETITION FOR RECOGNITION OF CHANGE OF GENDER FOR A MINOR

Q: How do I file a gender change for a minor?

A: One or both parents may petition the court to recognize a change of gender to female, male, or nonbinary. A minor may also petition the court to recognize a change of gender. The petition must be signed by one or both parents if a minor is petitioning.

Q: What forms do I need to file a gender change for my child?

A: You will need the following forms available at <https://www.courts.ca.gov/41222.htm>

- CM-010, Civil Case Cover Sheet
- NC-500, Petition for Recognition of Minor's Change of Gender and Issuance of New Birth Certificate and Change of Name
- NC-520, Order to Show Cause for Recognition of Minor's Change of Gender and Issuance of New Birth Certificate (needed only if petition is signed by one parent)
- NC-330, Order Recognizing Change of Gender and for Issuance of New Birth Certificate

Q: How do I complete the forms?

A: Please review form NC-500-INFO available at <https://www.courts.ca.gov/documents/nc500info.pdf> for detailed instructions.

Q: What do I do after I complete the forms?

A: Make 2 photocopies of forms NC-500 and NC-520(if applicable). Put the photocopies behind the original forms. No need to make copies of CM-010 or NC-330. Double-hole punch the top of all the original forms. Bring all your papers to the Civic Center Courthouse located at 400 McAllister Street, San Francisco, CA 94102. File your papers in Room 103 at the "New Filings" window.

Q: How much does it cost to file a gender change for a minor?

A: Please visit the court's webpage for current filing fees:

<https://www.sfsuperiorcourt.org/forms-filing/fees>

If you are low income and cannot afford the filing fee, you can file a fee waiver request with the Court.

Q: Will there be a court hearing for a minor's gender change?

A: It depends. There is no hearing if both parents sign the petition. Otherwise, the court will set a hearing date. Any parent who did not sign the petition must be served

with form NC-520, Order to Show Cause for Recognition of Minor's Change of Gender and Issuance of new Birth Certificate.

Q: How do I have the other parent who did not sign the petition served with form NC-520, Order to Show Cause for Recognition of Minor's Change of Gender and Issuance of New Birth Certificate?

A: If only one parent signed the petition, you will need to serve the other parent with NC-520, Order to Show Cause for Recognition of Minor's Change of Gender and Issuance of New Birth Certificate and Change of Name at least 30 days before your court date. You will need to have someone else 18 years or older personally serve the other parent with form NC-520. Your server will need to complete form POS-020, Proof of Personal Service, available at <https://www.courts.ca.gov/documents/pos020.pdf> to show the other parent was served. If the other parent lives outside of California, service may be completed by certified mail. File the proof of service before your court date.

Q: What can I expect at the hearing?

A: If there are no objections or other issues, the judge will approve the gender change and sign the NC-330, Order Recognizing Change of Gender and for Issuance of New Birth Certificate.

Q: If the petition is granted, will my child's government issued legal documents automatically reflect the change of gender?

A: No. It is your responsibility to contact each government agency and follow their procedures to obtain new legal documents reflecting your child's gender. Most government agencies will require you to provide a certified copy of the order. You can request a certified copy of the NC-330, Order for Change of Gender and Issuance of New Birth Certificate from the records department at the courthouse located at 400 McAllister Street, Room 103, San Francisco, CA 94102. Please visit <https://www.sfsuperiorcourt.org/sites/default/files/pdfs/Statewide%20Fee%20Schedule%20rev%201-6-20.pdf?1588971058419> for information on fees for certified copies. This fee is waived if you have a fee waiver granted.