

(Fill in Your Name, Address and Telephone number:)

**APPLICATION**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*In Pro Per or*

**SUPERIOR COURT OF THE STATE OF CALIFORNIA  
COUNTY OF SAN FRANCISCO**

IN THE MARRIAGE OF: )  
 )  
 )  
 )  
\_\_\_\_\_)  
(Petitioner) )  
 )  
 v. )  
 )  
\_\_\_\_\_)  
(Respondent) )  
 )  
\_\_\_\_\_ )

Case No. \_\_\_\_\_

**APPLICATION FOR ORDER**  
FOR SERVICE OF PROCESS BY  
POSTING AND MAILING TO LAST  
KNOWN ADDRESS; AND

**DECLARATION IN SUPPORT**

**APPLICATION**

1. I am the Petitioner. I filed for divorce against Respondent on \_\_\_\_\_.  
*(date the Petition was filed:)*
2. Respondent is a necessary party to the action, and the court has issued a Summons.
3. I do not know the whereabouts of the Respondent. For this reason, I cannot serve my divorce papers as required by the law (Code of Civil Procedure Sec. 415.10 et seq., and the Unified Family Court Local Rules).
4. I have done a reasonable diligence search as shown by the Declaration below.
5. I am requesting an Order allowing service by **posting** the **Petition** and **Summons** on the public bulletin board located in Room 103 of the San Francisco County Civic Center Courthouse

at 400 McAllister Street, San Francisco, CA 94102, **and also** by **mailing** a copy of the **Petition** and **Summons** to Respondent's last known address.

6. I can't afford the cost of publishing the Summons in a newspaper.

7. When I filed for divorce, I **did** ask for a Fee Waiver.

8. My Fee Waiver **is pending**.

9. My income is \$\_\_\_\_\_ per month to support \_\_\_\_\_ person(s)  
(*number of people you support*).

WHEREFORE, I ask that the Court give me an Order allowing service of my Petition and Summons on Respondent by **posting** in the public bulletin board located in Room 103 of the SAN FRANCISCO COUNTY CIVIC CENTER COURTHOUSE at 400 McAllister Street, San Francisco, CA 94102 **and also** by **mailing** these documents to Respondent's last known address (pursuant to Code of Civil Procedure Section 415.50 and the Government Code Section 6064).

*Date:* \_\_\_\_\_

*Name:* \_\_\_\_\_

*Signature:* \_\_\_\_\_

In Pro Per

**DECLARATION**

**DECLARATION IN SUPPORT OF APPLICATION  
FOR POSTING and MAILING TO LAST KNOWN ADDRESS**

I, *(your name here)* \_\_\_\_\_ declare:

1. Respondent's name is *(Respondent's name here)*: \_\_\_\_\_

2. His/her last known address is *(last known address must be included here even if you know they don't live there:)*

\_\_\_\_\_.

3. I last saw Respondent on or about the following date: \_\_\_\_\_.

4. I lost track of Respondent in the following way *(Explain your situation. This is where you get to tell the Judge how you lost track of the Respondent.):*

5. I have done a recent search with all relatives, friends, recent employers, and other persons likely to know where the Respondent is.

This is the information I found out: *(List here the **dates**, the **addresses** and the **names** of the people you spoke with. Tell the Court what happened. Give a lot of detail so you will have a better chance that your Application will be granted.)*

(answer to question 5 continued):

6. I also did a recent search of public records, telephone directories, tax records and Department of Child Support Services and Department of Election Records (at City Hall). This is the information I found out: (Again, give a lot of detail, including the *dates* and the *places* you looked).

The result was:

7. On (date): \_\_\_\_\_, I checked the telephone directory or called directory assistance for the city (or cities) of:

The result was:

8. On (date): \_\_\_\_\_, checked the tax records and Department of Election records at City Hall.

The result was:

9. I also called the Department of Child Support, located at 617 Mission Street. They told me the following:

10. I also looked in these other places or spoke to these other people:

I declare under penalty of perjury under the laws of the State of California that the above is true and correct.

*Date:* \_\_\_\_\_

*Name:* \_\_\_\_\_

*Signature:* \_\_\_\_\_  
*In Pro Per*

(Attach this to the Proof of Service by Mail and file them together)

**DECLARATION  
AFTER POSTING**

Case No. \_\_\_\_\_

**ATTACHMENT TO PROOF OF  
SERVICE OF SUMMONS;  
DECLARATION REGARDING  
POSTING OF PETITION FOR  
DISSOLUTION AND SUMMONS**

\_\_\_\_\_  
(Petitioner)

v.

\_\_\_\_\_  
(Respondent)

1. I am the Petitioner in this case.
  
2. I declare that a copy of the Petition for dissolution and Summons was posted on the Public Bulletin Board located in the San Francisco Civic Center Courthouse, Clerk's Office in Room 103 at 400 McAllister Street on (date):\_\_\_\_\_.
  
3. The Petition for Dissolution and Summons were posted for 28 consecutive days until (date):\_\_\_\_\_.
  
4. The Petition for Dissolution and Summons were mailed to Respondent at his/her last known address on (date): \_\_\_\_\_.
  
5. Based on this, I believe the Court acquired jurisdiction over Respondent on (date):  
\_\_\_\_\_.

I declare under penalty of perjury under the laws of the State of California that the above is true and correct.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

*In Pro Per*