

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar Number, and address) TELEPHONE NO.: _____ FAX NO: (Optional) _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): _____	FOR COURT USE ONLY
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN FRANCISCO UNIFIED FAMILY COURT 400 MCALLISTER STREET, ROOM 402 SAN FRANCISCO, CA 94102 (415) 551-3900	
PETITIONER: V RESPONDENT:	CASE NUMBER
REQUEST FOR EARLY MANDATORY SETTLEMENT CONFERENCE DATE	

I am the Petitioner, Petitioner's Attorney, Respondent, Respondent's Attorney in this case. I am requesting that the case be placed on a waiting list for an earlier Mandatory Settlement Conference date.

The Mandatory Settlement Conference is currently set for (Date) _____

I declare under the penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DATE: _____

 Print Name

 Signature

(Pursuant to Local Rule 11.13, the party seeking an earlier date must complete the Request. If both parties are seeking an earlier date, it is sufficient for only the party who filed the Family Law At-Issue Memo to complete the form. If an earlier date becomes available, the clerk will call the party on Friday, one week before the available date. The requesting party must notify the other party to determine the other party's availability. If both parties are available, the requesting party must call the clerk by Monday at 12:00 pm. Parties scheduled for an earlier date under these procedures must file their Mandatory Settlement Conference Statements by 4:00 pm on the Wednesday proceeding the conference. If both parties fail to submit Statements by this time, the matter will be dropped from the Mandatory Settlement Conference Calendar.)

PROOF OF SERVICE BY MAIL (1013a, 2015.5 CCP)

I, the undersigned, declare under the penalty of perjury that I am a resident of or employed in the County of mailing, over the age of eighteen years, and not a party to the action.

I served the within document by depositing a true copy in the United States mail at _____ (City), California, enclosed in a sealed envelope with postage thereon fully prepaid on _____ (Date).

Said envelope was addressed as follows:

Name:

Address:

City, State, & Zip:

Date: _____

Signature