

SUPERIOR COURT OF CALIFORNIA COUNTY OF SAN FRANCISCO

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T. MICHAEL YUEN
COURT EXECUTIVE OFFICER

*** PUBLIC NOTICE ***

New Trial Order for Department 206

May 15, 2018

Effective immediately, Department 206 of the San Francisco Superior Court will require all parties to call (415) 551-3685 or e-mail the court at Department206@sftc.org **seven** to **fourteen** days before the trial date and provide the following information:

1. Party Name and Attorney Name (if represented)
2. Case Name and Number
3. Trial date and estimate of total trial time (including motions in limine and jury selection)
4. Are you interested in a settlement conference on the day of trial?
5. Provide a brief description of the case, including damages. If calling, description is limited to three minutes or less.
6. If the case has settled, is this a global settlement as to all parties and all causes of action, and is the settlement conditional or unconditional?

Parties must appear on the day of trial unless a Notice of Dismissal, Settlement, or Stay is filed with courtesy copies delivered to Department 206 by 4:00 PM on the Thursday before trial. If the trial date is continued, this requirement applies to the new trial date. Failure to comply may result in monetary sanctions, C.C.P. §177.5.

This requirement applies only to trials set in Department 206.